



PARISH OF  
**ST. JOHN BAPTIST, BROUGHTON**



*Jesus said, "I appointed you to go and bear fruit, fruit that will last." John 15.16  
We seek to make Jesus known in our community, through our joyful, loving service and worship*

**Parochial Church Council**

Minutes of the PCC ZOOM meeting held on Monday 9th November 2020 at 7.30pm.

<b>PRESENT:</b> Chairman Area Dean Canon Alistair McHaffie. Messrs. Brand, Couper, Edney, Gibson, Hurley, Millbank, Titterington, Townsend, Ward Mesdames Buckley, Cherry, Couper, Morris, Robson, Taylor, Thornley and Canon Titterington	
<b>1. Prayers &amp; Welcome</b> Canon McHaffie welcomed everyone to the meeting and opened with prayer. Canon Alistair then introduced himself	<b>Action</b>
<b>2. Apologies for Absence</b> Mesdames: Eves and Pettinger.	
<b>3. Minutes of Meeting held on 5th March 2020.</b> Each page was covered but nothing to discuss.	
<b>4. Matters Arising</b> There were no items requiring comments	
<b>5. Correspondence</b> All the correspondence relates to the last item	
<b>6. Finance</b> JT had sent his report to the committee and no questions were asked. (Copy of the report is attached to the secretary's minutes.	
<b>7. Church Safeguarding</b> - No issues	
<b>8. Health and Safety</b> – This is the report given by Barry Townsend.  “Most of my work since March has been around Health and Safety to ensure that the Parish is as COVID secure as possible. This included numerous risk assessments and modifications to church to enable services to resume safely. I am grateful for Chris’s help with this. Eventbrite has been introduced as a means of reserving places to maximise attendance. I have helped John Catterall by creating risk assessments in the correct format for him. First one was for Individual Teaching Sessions which had restarted before lockdown. Second one was for Choir Practice which is complete. Third one is work in progress for the return of the choir to sing at services, although with very reduced numbers. The Standing committee met with John Catterall and 3 members of the choir to discuss their return to singing. The choir do not agree with the risk assessed Perspex screening. I therefore asked the Assistant Archdeacon for help and guidance. Grant came and visited the Parish Church to assess the situation. He agreed fully with our findings. The price for the supply of the 6mm Perspex screening is approx. £900.00 and we asked if the choir would be prepared to go 50% of the costs with us. The choir thought it was too expensive and, they suggested Roller Screens which we have researched and find unsuitable. The choir also wish to return to a fully sung Evensong service, but this is not possible at the moment, due to COVID restrictions. I have full support of Archdeacon David, and Bishop Jill.”	

<p>AT's request for thanks to be recorded to BT and CC for keeping this parish safe and all the extra work they have done. Thanks also to all those who have cleaned the church after all services to keep it Covid 19 safe and keeping the records up to date. Thanks to those who have dealt with the vandalism problems at the Parish Hall. CC reported that further to AT's comments the PCC had purchased and installed 140metres of security fencing. We have received complaints that there is no access between Northway and Broadway, however, the fencing will remain in situ. This is a Health &amp; Safety issue.</p> <p>ALR asked if the church choir gave a reason for not contributing to the cost of the screens. BT explained that the choir thought they were too expensive.</p> <p>CB asked why rollers were not suitable as they were used at her work and they were quite good. BT said that the roller blinds did not fit satisfactorily by the pews.</p> <p>DM questioned as to whether the choir only wish to come back to sing Evensong. Are they not singing at other services? BT explained they are not keen to sing at other services as they feel there is not enough for them to do. DM asked whether it was the choir's decision, but BT said it wasn't their decision to make the decision not to sing at the other services. BT had written to John Catterall and 3 other choir members and was awaiting a reply, so it was still work in progress. Canon Alistair thanked BT for his report.</p>	
<p><b>9. Land &amp; Buildings/Parish Hall Management Report – see CONFIDENTIAL</b></p>	
<p><b>10. Electoral Roll</b></p> <p>The Electoral Roll at the moment stands at 296. <u>Rev. Pauline</u> has been through it and checked it for any names needing to be deleted sadly through death. This meant a reduction of 3 existing on the previous roll, so the total is now 296.</p>	
<p><b>11. Churchwarden's Slot</b></p> <p>The Parish vacancy: During the interregnum the Parish is being supported by Assistant Archdeacon Grant Ashton and the Area Dean Alistair McHaffie who is chairing the meeting tonight so thank you Alistair. The Parish Profile has been completed. The Mission Action Plan based on the Parish Review in 2018 is now complete and now with the Assistant Archdeacon. Grant is also in the process of progressing the Pre-Section 11 meeting with Archdeacon David Picken to find out the current situation.</p> <p>Services commenced at St. John's with a service of the Word and Private Prayer. It was our first Holy Communion at St. John's on November 1<sup>st</sup>. Awaiting some replies regarding clergy assistance for services between December and the end of January. Christmas Day will be Eucharist at St. John's and Rev. John Ball will be presiding. We hope to hold a Midnight Eucharist and await a response from clergy. We aim to hold our first service at St Peter's on the 13<sup>th</sup> December which will initially be a Service of the Word. This is the only service at St Peter's in December and 2 services in January, one of which will be Holy Communion on January 17<sup>th</sup>. However, there is still a lot of work to do to ensure a safe return, assess possible numbers and risk assessments etc which will enable us to return to limited services there. I am grateful to all those who have, and will, be able to help. Deputy warden Albert Fazackerley has tendered his resignation from April 2021, leaving a vacancy at St. Peter's.</p> <p>Barry reminded us that at the PCC meeting in January that this was his final year as churchwarden ending in May 2021.</p> <p>The Archdeacon has advised us that we cannot hold the APCM in church. By law we</p>	

must hold it by the end of November and so it will be held on Zoom. This will be held on 24<sup>th</sup> November (not 17<sup>th</sup> November) to allow for the information to be passed via the website and newsletter. The zoom link will be as this meeting. All PCC members will be individually notified. There will be a need to work out a voting system for the meeting if required. Marilyn will supply the names to Canon Alistair prior to the meeting. Alistair told us that in his Parish a decision to put the vote through to their next APCM due to a number not being to access zoom. This was not agreed by us at this meeting.

**12. Confidentiality**

All discussions about the Parish Hall tonight are confidential at the present time.

Canon Alistair closed with the Grace.

BT thanked Alistair for chairing the meeting.

Next meeting. Date to be agreed